

**Holy Family Catholic School  
2010-2011 Application**

Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Student's date of birth: \_\_\_\_\_

Student's 2010-2011 grade: \_\_\_\_\_

School currently attending (if applicable): \_\_\_\_\_

Parent(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Does the student have a sibling currently attending Holy Family? \_\_\_\_\_

Name(s) and grade(s) of Holy Family siblings (if applicable):  
\_\_\_\_\_

Holy Family Parish:            Yes \_\_\_\_\_            No \_\_\_\_\_

Other Catholic Parish: \_\_\_\_\_ (Please provide our office  
with a Pastor Agreement Form signed by your Pastor.)

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Dear Prospective Family,

Thank you for your interest in Holy Family Catholic School. Applying to a new school can be a stressful, so I want to share the process we will use to admit new students this year.

To begin, each family will fill out an application for each student they are considering enrolling at Holy Family. A non-refundable \$25 application fee will be assessed for each prospective student. The application and \$25 fee are the “ticket” to continue the process.

The next step is to interview with the principal (that would be me!). When I receive your application and fee, I will contact you to set up an appointment for an interview and tour. I will give you an overview of the school and our many and varied programs and take you on a tour of our campus. You will have a chance to ask questions and see for yourself if our school might meet your family’s educational needs. I will begin by interviewing and touring preschool and kindergarten families, and work my way up through the older students.

If you have a child in first grade or higher, I will ask to see a copy of all report cards and any other pertinent educational records. This is so I can initially determine if we will be able to meet your child’s needs. We want to do a good job!

The next step for children in first grade or higher is a school visit. The purpose of the school visit is for the child to have the Holy Family experience first hand: meet the teacher she/he would have and meet the students in the class. It also offers the teacher a chance to do some assessment to further determine if we will be able to meet your child’s needs.

Finally, depending on your place in line and availability, the final step in the process is notification of your status regarding registration. If it all works out, you will be asked to fill out a registration form and give us a \$175 registration fee for each student. If it doesn’t work out, we won’t ask you to fill out any more forms and you don’t have to give us any more money!

Following are some important deadlines you should know about:

December 11, 2009: Current families are invited to register for the next school year. A child is not registered until the \$175 registration fee has been received.

January 29, 2010, 12:01 p.m.: Application deadline for preschool and kindergarten. An application fee of \$25 must be received.

February 19, 2010, 12:01 p.m.: Application deadline for grades one through four. An application fee of \$25 must be received.

March 19, 2010, 12:01 p.m.: Application deadline for grades five through eight. An application fee of \$25 must be received.

Note: A student's place in "line" is determined by the following:

- Application and \$25 fee are received on or before the deadline for the desired grade level
- Holy Family Catholic School's Admissions Policy

Registration will be based on the following:

- Availability
- Each student must meet the criteria established for the desired grade level; admission is at the discretion of the principal.

All completed applications (application and fee) received after the deadlines will be considered in the order in which they are received.

Holy Family's Admissions Policy is attached.

Please know that I will make every effort to finalize enrollment as quickly as possible so that you are not left wondering.

Thank you for your interest in Holy Family Catholic School. I look forward to meeting you.

God is good!

Christy Robinson  
Principal